

Authorization for Wire Transfer (Domestic) ¹

PRINT legibly, please do **NOT** use script/cursive



Password: _____

Account: _____

Name: _____

Full Physical Address: _____

U.S. Dollar Amount: \$ _____ (No foreign currency)

All of the above information is **REQUIRED**.

Please indicate from where the funds are to be drawn:

Checking Savings Money Market

I. Receiving Institution Information (*indicates a required field – PRINT LEGIBLY, NO script/cursive)

(check) Note that if any required fields are left blank, filled out insufficiently, or any part of this form is altered, **your request will not be sent.**

* FULL Institution Name (No Abbreviation): _____

* Nine (9) Digit ABA/Routing Number: _____ (routing numbers will always begin with 0,1,2, or 3)

* City & State: _____

This Institution is: Final -OR- Intermediary (Fill out Section III with the second/final banks information.)

If *intermediary* is checked, you must supply **YOUR Social Security Number**: _____ and **Date of Birth**: _____

II. Final Beneficiary Information (The person or company that is to receive the funds)

*FULL Name: _____

*FULL Physical Address: _____
(Address associated with _____
the account number below) _____

*Account Number: _____

*Date of Birth: _____ (for individuals only)

PLEASE NOTE: If this account is held at an institution different from the one in section I, enter the final banks information in the section below. If not, skip to the reference section (if applicable).

III. Final Beneficiary Institution Information (If the bank in section one is an intermediary, use this section to designate the final institution)

* FULL Institution Name (No Abbreviation): _____

* Nine (9) Digit ABA/Routing Number: _____ (routing numbers will always begin with 0,1,2, or 3)

* Account Number (With Intermediary Institution in Section I.): _____

- OR - (if international) ²

* FULL Institution Name (No Abbreviation): _____

* Swift/Sort/IBAN Number: _____ (for international wires **ONLY**)

* FULL Institution Physical Address: _____

* Account Number (With Intermediary Institution in Section I.): _____

IV. Reference (Use this line for any further information you feel is necessary; i.e. "loan payment" or "rent for the month of..." etc.)

¹ PLEASE NOTE THE WIRING FEE FOR A DOMESTIC WIRE TRANSFER IS \$15.00 AND THE FEE FOR AN INTERNATIONAL TRANSFER IS \$45.00

Additionally, please note that your wire is subject to fees from other institutions during the transfer; BP Federal Credit Union is **not** responsible for these extra charges.

² INTERNATIONAL WIRES MAY TAKE ANYWHERE FROM **3 TO 15 BUSINESS DAYS** TO PROCESS FROM THE TIME THEY ARE SENT.

YOU MUST IDENTIFY THE PAYEE OR ANY FINANCIAL INSTITUTION BY NAME AND BY ACCOUNT NUMBER. THE CREDIT UNION MAY RELY ON THE ACCOUNT OR OTHER IDENTIFYING NUMBER FOR PROPER IDENTIFICATION, EVEN IF IT IDENTIFIES A DIFFERENT PARTY OR INSTITUTION. IF THE WIRE TRANSFER IS CLEARED THROUGH THE FEDERAL RESERVE, THE TRANSACTION IS GOVERNED BY REGULATION J.

Please be cautious when sending funds, domestically or internationally - particularly in regard to anything purchased over the internet via craigslist, eBay, or similar network in which the seller is anonymous, as the risk of fraud is significantly higher.

I AUTHORIZE THE CREDIT UNION TO TRANSFER FUNDS AS DESCRIBED HEREIN AND DEBIT MY ACCOUNT IN THE AMOUNT TRANSFERRED, PLUS APPLICABLE CHARGES.

SIGNATURE: _____ DATE: ____/____/20____ PHONE: (____) _____

Email: _____

Office Use Only: OFAC CHECK NON-MEMBER PARTY: PASS YES or NO CHEX SYSTEM #: _____